



St Michael's CE Primary School

END OF SCHOOL DAY POLICY

St Michael's CE Primary School is a Rights Respecting School. As such it is committed to upholding children's rights and promoting their responsibilities under the UN Convention for the Rights of the Child (UNCRC). The contents of this policy are fully in keeping with this commitment.

St Michael's understands, accepts and takes seriously its legal responsibility to act in the way in which any responsible parent would (in loco parentis) during school hours.

At 3.15pm each afternoon, children are handed back to their parents or nominated carers, one by one from the Reception and Year 1 classrooms. At the same time, children in years 2-6 are brought out in lines to the playground and, excluding those pupils in Year 6 with permission to walk home, are handed back individually to parents or nominated carers.

The school makes the reasonable assumption that parental responsibility is also handed back to the parent/carers at this point. Pupils and their parents or carers are expected to leave the school premises by 3.25pm and make their way home. Any child left uncollected can be brought back to the school office, where a member of staff, generally the office staff, will take responsibility for them and can contact parents/carers accordingly to arrange collection. The pedestrian gates are locked at 3.25pm each afternoon.

N.B If a child is attending an after-school club, the provider of the club assumes parental responsibility until the children attending are handed back to parents(or parent nominated carers) at the end of the club. This happens at the front entrance of the school.

Any children and parents on site after 3.15pm are asked to remain on the playground, exiting via the pedestrian gates before 3.25pm. School staff do not allow pupils to roam freely around the school site, including the play area, during the school day, and therefore the school does not expect parents or carers to allow this after school. In the eventuality this does happen, staff will make it clear to pupils that they should be with their parent/carer and making their way home.

Although every reasonable step is taken to ensure a safe school environment, the school cannot take responsibility for injuries caused by accidents resulting from lack of supervision of children by their parents or carers after school staff have handed them back at the end of the day.

Signed..........

Governor..........

Date of review: 16th November 2016

Date for review: November 2017