**Governor Roles and Responsibilities 2021/2022**

***Ensuring clarity of vision, ethos and strategic direction.***

***Holding executive leaders to account for the educational performance of the organisation and its pupils and the effective and efficient performance management of the staff.***

***Overseeing the financial performance of the organisation and making sure its money is well spent.***

***All roles Proposed – to be elected/agreed***

|  |  |
| --- | --- |
| Chair of Governors | Margaret Perkins |
| Vice Chair of Governors | Victoria Bownes |
| Headteacher | Lorna Anderton (all committees and MGB) |

**Working Committees**

|  |  |
| --- | --- |
| **Finance and Premises Committee** | **Curriculum Committee** |
| Claire Grosvenor (Chair) | Margaret Perkins (Chair) |
| Jo Quirk | Maureen Atkinson |
| Maureen Atkinson | Vanessa Cummings |
| Margaret Perkins | Michelle Williams |
| Victoria Bownes | Sarah Mortimer |
| TBC | Ali Scott |

**Link Governors**

|  |  |
| --- | --- |
| **Role** | **Governor** |
| ***Pupil Premium*** – accounts for the provision for pupils eligible for the Pupil Premium grant. Have a clear rationale for using the funding, making decisions based on a good understanding of pupil needs and the best effective practice evidence. | Maureen Atkinson |
| ***SEN*** – plays a vital role in ensuring that SEN stays on the governing body agenda and providing a link between the governing body, it’s committees and the staff. Meets the SENCO regularly and reports to the Governing Body on : SEN funding, the different types of support pupils receive, attitudes to learning amongst pupils with SEN, future actions for Governors. | Ali Scott |
| ***Safeguarding*** – integral liaisons between a school and a governing body. Responsible for monitoring the school’s systems and procedures. Make sure your school has an effective : Child Protection Policy, Staff Code of Conduct, Policy for handling allegations of abuse against staff and volunteers, safeguarding response to children who go missing from education. Make sure the school has an appointed DSL and meet them regularly. Make sure all staff and governors have had the appropriate level of training. Make sure the curriculum covers safeguarding including safety online. Make sure that checks for the SCR are happening. Update the Governing Body on how monitoring activities are going. | Maureen Atkinson |
| ***Health and Safety*** – to have a strategic overview of how the school is managed. Should regularly monitor and review health and safety policies to ensure risks are captured and eliminated or mitigated if elimination is not possible. Must cover risk to the health and safety of employees and persons (pupils, volunteers, visitors and contractors) who are not employees of the school. Should question whether appropriate corrective action is being taken, whether learning is being shared and improvements are being put in place. | Jo Quirk |
| Policy Review | Helen Miles (Clerk) and Maureen Atkinson |
| Staff and Pupil Disciplinary Group | Margaret Perkins, Maureen Atkinson, LA Governor |
| Governor Website inclusions | Helen Miles |
| ***Admissions*** – to ensure that all school places are allocated and offered in an open and fair way, in accordance with the schools Admissions Policy. | Vanessa Cummings, Michelle Williams, Lorna Anderton. |
| Head Teacher Performance Review | Margaret Perkins, Maureen Atkinson, Diocese Advisor |
| Pay Panel | Claire Grosvenor, Jo Quirk, Margaret Perkins |
| Pay Appeal Panel | To be appointed as required |
| Exclusion Appeal Panel | To be appointed as required |
| Staff Grievance Panel | To be appointed as required |
| Governor Training | Helen Miles (Clerk) |
| ***Income Generation*** – to work strategically to find suitable new funding to help improve pupil outcomes. To evaluate additional types of income including community support. | Sarah Mortimer |
| ***Premises Governor*** – to provide support and guidance for the governing body and the headteacher on all matters relating to the maintenance and development of the premises and grounds. To ensure that an annual inspection of the premises and grounds takes place and a report is received identifying any issues. To inform the governing body of the report and set out a proposed order of priorities for maintenance and development, for the approval of the governing body. To arrange professional surveys and emergency work as necessary. | TBC |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Type** | **Term Dates** |
| 1 | Vanessa Cummings | Foundation | July 2018 – July 2022 |
| 2 | Maureen Atkinson | Foundation | July 2017 – July 2021 |
| 3 | Margaret Perkins | Foundation | July 2020 – July 2024 |
| 4 | Ali Scott | Foundation | November 2020 – November 2024 |
| 5 | Sarah Mortimer | Foundation | September 2021 – September 2025 |
| 6 | Jo Quirk | Parent Governor | May 2018 – May 2022 |
| 7 | Victoria Bownes | Parent Governor | November 2020 – November 2024 |
| 8 | Michelle Williams | Staff Governor | Sept 2018 – Sept 2022 |
| 9 | Claire Grosvenor | LA Governor | March 2020 – March 2024 |
| 10 | Lorna Anderton | Headteacher | Not specified. |