

## **Information for Parents Regarding St Michael's Opening to Additional Years on June 22<sup>nd</sup> 2020**

June 12th 2020

Dear Parents, Carers,

I hope you and your families are well.

As you are aware, the government's initial plan to return all pupils to school by the end of this term have been revised. At St Michael's, based on previous information from the Secretary of State for Education, we have been busy formulating plans to safely allow all year groups to safely spend some time back in the classroom with friends before the end of the summer term.

The governors and I are aware that during this absence from school there is the potential for children to experience a sense of loss and connectivity with their school community. The wellbeing of all our children has always been a priority at St Michael's, and we feel strongly that we must give all children the opportunity to reconnect with their friends and teachers, in preparation for a hopeful return to 'normality' in September.

It is important to stress that, during their time in school, there will be a strong emphasis on supporting the children's emotional wellbeing, through lessons on PSHE(personal, social, health, emotional) together with English, mathematics and sport. Online learning for all year groups will continue as before.

The current phased return of reception, year 1 and year 6 has been a success. We are able to learn from this experience to confidently plan to safely allow more children to spend some time in school. As before, all planning and detailed risk assessments for this phase of opening, are in accordance with government guidelines and has been shared with the Local Authority's Health and Safety Executive. A copy of the latest, approved risk assessment is available under the 'Covid 19' tab on the web site.

Please be assured of our very best intentions, at all times, to share any information available to us, to help our families and staff feel comfortable, working in school, during these difficult times.

It is not possible for us to have all of the children in at the same time or to meet the demands of individual family's work timetables; our main aim is to safely ease the transition back into school and support our children's well-being, whilst adhering to government guidelines.

**In order for us to manage this phase safely, it is essential for parents to let us know by noon on Tuesday June 16<sup>th</sup>, if you will be sending your child back to school. Only those children whose parents have informed us that they will be coming to school, and have signed the attached 'Home School Agreement' (Appendix 3), will be able to attend. Please email the office or leave a message, confirming you have read the 'Home School Agreement' and are prepared to follow this.**

Please be assured of our very best intentions, at all times, to share any information available to us, to help our families and staff feel comfortable, working in school, during this challenging period.

We have reviewed '**Arrangements We Will Be Putting in Place If/When the School Opens to Additional Years 2,3,4 and 5 on June 22<sup>nd</sup> 2020**'. (Appendix 4) This document can also be found under the COVID 19 tab on the home page of the web site. We hope this helps to answer some of the most recent questions raised by staff and parents about the safety measures the school is putting in place. Our risk assessments and practices during the phased opening will be reviewed on a weekly basis by the leadership team and governors.

Parents, who have agreed to follow the 'Home School Agreement', will be informed of groups and sessions by Thursday June 18<sup>th</sup> 2020. In the interests of our families and staff well-being and safety, children cannot be invited into school unless parents have registered that they have read and understood this agreement.

Thank you for the support and appreciation you have shown towards the school and staff to date. Opening the school to additional year groups has presented us with some challenges, but working together, we can help our children to develop their emotional resilience and prepare to confidently return to school in September, whatever that may look like.

Warmest regards

L Anderton

Headteacher

# Appendix 1

June 22<sup>nd</sup> – July 17<sup>th</sup> 2020

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
R/KS1	R/KS1		R/KS1	R/KS1
Reception A  Year 2A	Reception A  Year 2A	Year 1 A and B 2XPods of 15 Max If necessary  Year 6A/B	Reception B  Year 2B	Reception B  Year 2 B
KS2	KS2		KS2	KS2
Year 3A Year 4A Year 5A <b>CLEANING PM</b>	Year 3A Year 4A Year 5A <b>CLEANING PM</b>	<b>CLEANING PM</b>	Year 3B Year 4B Year 5B <b>CLEANING PM</b>	Year 3B Year 4B Year 5B <b>CLEANING PM</b>
<b>Key Worker Children</b>	<b>Key Worker Children</b>	<b>Key Worker Children</b>	<b>Key Worker Children</b>	<b>Key Worker Children</b>

**PLEASE SEE CLASS INFORMATION FOR ARRIVAL AND COLLECTION TIME**

Where possible- KW children will be taught in own year group

## Appendix 2

### Class Information and Collection Times

#### Reception

- Arrive 8.45 am at main gate
- Collection at 12pm from main gate
- Lunch at 11.30 in school
- Grab bags provided in accordance with FSM policy for Reception and KS1
- Children may bring in their own packed lunch
- Parents should consider contents of lunch boxes-children have 30 minutes to eat their lunch

#### Year 1

- Whole class in on Wednesdays
- Class will be split into 2 groups of no more than 15 pupils
- Arrive 9am at High St entrance to playground
- Lunch 12pm - Grab bags provided in accordance with FSM policy for Reception and KS1
- Collection 12.30pm from High St entrance to playground
- Enter school through Year 1 classroom door to playground

#### Year 2

- Arrive 9am main gate
- Enter school through Year 1 classroom door to playground
- Lunch 12pm - Grab bags provided in accordance with FSM policy for Reception and KS1

- Children may bring their own packed lunch
- Collection 12.30 pm from main gate

### Year 3

- Arrive 9am High St entrance to playground
- Enter school through main door from playground
- Lunch 12pm- grab bags available to order or bring a packed lunch
- Collection 12.30 from High St gate.

### Year 4

- Arrive 9am School Rd entrance
- Enter school through Year 4/5 classroom/boot room door to playground
- Lunch 12pm- grab bags available to order or bring packed lunch - FSM as applicable
- Collection 12.30pm from High St gate.

### Year 5

- Arrive 9.20 School Rd entrance
- Enter school through main door from playground, proceed to Year 6 classroom
- Lunch 11.40am- grab bags available to order or bring packed lunch- FSM as applicable
- PE lesson 12-12.45pm
- Collection 1pm from School Rd entrance

## Year 6

- Arrive School Rd gate 9am Group A
- Arrive School Rd gate 9am Group B
- Enter school through main door from playground
- Lunch 11.45pm (outside) - grab bags available to order or bring a packed lunch
- PE Lesson 12-12.45pm
- Collection 1pm from School Rd entrance.

## Key Worker Children

The school has been supporting the working schedules of key worker parents since March 23<sup>rd</sup>. Please let us know if these schedules have changed, otherwise we will continue to plan for them as usual.

- These children, should, where possible follow the arrival and collection arrangements for their respective year groups.
- Otherwise, children should enter at 9am using the main gate.
- This is currently a small group.
- When not with their class, this group will work in the Yr 5 classroom (empty).
- Collection is 12.30 for the main gate if they are not being taught with their class.
- When not being taught with their class group, these children will use the medical room toilet.
- Children will be taught, where possible, with their individual year groups.
- When it is not possible for a child to join their class, they will be taught as a mixed year group.

## Appendix 3



### Home/ School Agreement For the Proposed Phased Re-Opening of St Michael's to Additional Pupils on June 22<sup>nd</sup> 2020

June 12<sup>th</sup> 2020

I understand that, in the interests of the safety and well-being of families, pupils and staff I am prepared to agree to the following:

Parents/Carers

I/We will:

- Encourage good handwashing practice.
- Maintain a safe distance ( 2 metres apart) when dropping off and collecting children from school.
- Not send our child to school if someone in the family is isolating or has symptoms of Covid 19.
- Ensure only 1 adult brings or collects our child at the beginning and end of the day.
- Wash the uniform after each session. Children do not need to wear blazers or ties to school.
- Not allow toys to be brought from home.
- Put snacks, brought from home, in a sealed bag. This bag to be disposed of in school. Lunch boxes can be brought in, in week 2.
- Make sure book bags remain at home.
- Send children in with their own water bottle and ensure these are full at the start of the session/day.
- Not send my child to school if I suspect they are unwell or expect the school to administer over the counter medication, such as Calpol
- Not enter the school grounds, unless agreed with the office
- Collect children promptly at the end of a session/day.
- Not ask for or expect paper work or books to be sent home
- Appreciate the school will make every effort to ensure children follow the rules for safe distancing, but cannot accept responsibility, for those children who, for whatever reason, forget the safe distance 'bubble' rule.
- Collect children who present with challenging behaviour and make it difficult for staff to manage the safety and well-being of the class.

Child's Name:..... Class:.....

Parent/Carer..... Date:.....